

MINUTES
Kansas “Sunflower Chapter”
Solid Waste Association of North America
Board Meeting

Date: July 23, 2014

Location: 1462 Pueblo Road, McPherson, KS

Board Members Present: John Hawk, President; Kathy Richardson (via phone), Secretary; Darren Gilbert; Nathan Hamm; Larry Jumper

Board Members Absent: Kent Seyfried, Vice President; Mike Tabor, Treasurer; Jeff Beyer

Others Present: none

1. CALL TO ORDER:

The meeting was called to order by John H. at 10:35 AM.

2. SPECIAL ANNOUNCEMENTS/PRESENTATIONS: None.

3. CHANGES TO THE AGENDA: None.

4. OFFICERS REPORTS:

- A.** Secretary’s Report: Kathy R. emailed the minutes of the June 25, 2014 meeting for the board’s review. Larry J. made a motion to approve the minutes. Nathan H. seconded the motion. The motion passed with all voting in favor.
- B.** Treasurer’s Report: The June financial report was not available. John H. reported that the reimbursement for his travel expenses for the SWANA IB meeting was completed. Also the invoice for the “Save the Date” postcard printing and mailing costs was paid.
- C.** IB Representative’s Report and President’s Report: Nothing to report at this time. John H. stated that a SWANA IB meeting is scheduled prior to WASTECON and he will have more to report then.

5. COMMITTEE REPORTS:

- A.** Fall Conference: The annual SWANA/KDHE Solid Waste Management Conference is scheduled for Wednesday and Thursday, November 19th and 20th at the Manhattan Hilton Garden Inn Hotel and Conference Center.
Speakers: Jack C. emailed a list of speakers for the board’s review. The keynote speaker, Robert Moser, MD, Secretary of the Kansas Department of Health and Environment, has been confirmed. Bill Bider, Director of the KDHE Bureau of Waste Management, will present the “State of Solid Waste in Kansas”. The three speaker tracks are: MSW, Collection/Transfer, and Small Arid/C&D. Kathy R. mentioned Craig Pruett from City of Lawrence was considering speaking on safety for the collection track but he will confirm next week. Jamie Shockley from City of Olathe has already confirmed and should be added to the speaker line up to present on their trash/recycling collection app. The board is still looking for two speakers for the collection track and one speaker for the small arid and C&D track.
Vendors: Vendor brochure was mailed out. Two vendors have signed up so far.
Tours: Kathy R. reported that she spoke with Janet Schaad, Administrative Support Assistant at the Fort Riley Recycle Center, about the possibility of touring their

operations. Facilities/operations to include as part of tour at Fort Riley: Recycle Center, HHW & Environmental Waste, and composting efforts (these operations are held in 3 buildings which are all close by). There was board consensus that this should be a tour site for the fall conference. In addition to the Fort Riley Recycle Center, the board discussed the possibility of touring the K-State campus stadium to learn about solid waste collection on game day. Kathy R. will reach out to K-State's Director of Sustainability, Ben Champion, and then report back to the group.

Items to discuss at the next meeting: How much to charge for conference registration fee? Will it be the same for all registrants (SWANA members and non-SWANA members)? Also John H. will work on food cost estimates for breaks and meals.

- B. Education/Training: Darren G. discussed the cost of hosting SWANA's Managing Integrated Solid Waste Management Systems training course. The Chapter will have to pay SWANA \$550 per student. The instructor, Joe Williams, charges \$2,500 plus his hotel room (\$109 per night x 4 = \$436). For last year's MOLO course the Chapter charged \$150 per SWANA Kansas Chapter member, \$350 per SWANA member from a different state, and \$850 fee per non-SWANA member. The board agreed to offer the Managing Integrated Solid Waste Management Systems training in conjunction with the 2014 SWANA/KDHE Solid Waste Management Conference in Manhattan in November if there is a minimum of 10 participants (maximum of 20). For this year's course the Chapter discussed charging \$300 per SWANA Kansas Chapter member, \$800 per SWANA member from a different state, and \$1,000 fee per non-SWANA member. Larry J. made a motion to approve the training course registration fees as stated above. Darren G. seconded the motion. The motion passed with all voting in favor. The plan will be to start the training on Sunday, November 16th and run through Tuesday, November 18th (three days) with the exam on Wednesday morning. Kathy R. will draft the registration form and email it out to the Chapter's contact list by August 1st. The registration deadline will be Friday, August 29th. If the training course is cancelled due to low registration, registrants will receive notice of cancellation on September 2nd and checks will be returned.
- C. Membership/Round Tables: No report.
- D. Awards: Nathan Hamm emailed the draft awards program document for the board's review. One edit discussed was to move the deadline to the end of September instead of August. Darren G. made a motion to approve the awards program document. Larry J. seconded the motion. The motion passed with all voting in favor.
- E. Newsletter/Website: Kathy R. is working on the newsletter and updating the website.
- F. Scholarship: No report.
- G. SWANA Truck Road-E-O: No report.

6. OLD BUSINESS:

Kathy R. asked if a board member would like to take her place on the By-Laws committee. Darren G. volunteered to work with Kent S. on updating the By-Laws.

No other old business.

7. NEW BUSINESS:

There was a conversation regarding the possibility of getting a new SWANA display booth. Nathan H. will research price options for the display.

8. NEXT MEETING:

The next board meeting will be via conference call on Wednesday, August 20th at 10:30 am.

9. ADJOURNMENT:

Larry J. moved to adjourn at 11:42 AM. Nathan H. seconded the motion. All voted in favor.

*Submitted to the Board by: Kathy Richardson, Director, on 8/18/14
Kansas Sunflower Chapter, SWANA*