

**MINUTES**  
**Kansas “Sunflower Chapter”**  
**Solid Waste Association of North America**  
**Board Meeting**

**Date:** June 25, 2014

**Location:** 1462 Pueblo Road, McPherson, KS

**Board Members Present:** John Hawk, President; Kent Seyfried, Vice President; Mike Tabor, Treasurer; Kathy Richardson, Secretary; Jeff Beyer; Darren Gilbert; Larry Jumper

**Board Members Absent:** Nathan Hamm

**Others Present:** Jack Chappelle, SWANA member

**1. CALL TO ORDER:**

The meeting was called to order by John H. at 10:35 AM.

**2. SPECIAL ANNOUNCEMENTS/PRESENTATIONS:** None.

**3. CHANGES TO THE AGENDA:** None.

**4. OFFICERS REPORTS:**

- A.** Secretary’s Report: Kathy R. emailed the minutes of the May 14, 2014 meeting. Kent S. made a motion to approve the minutes. Mike T. seconded the motion. The motion passed with all voting in favor.
- B.** Treasurer’s Report: Mike T. handed out the May financial report to the board. The ending balance was \$56,918.60. There are outstanding bills for reimbursement of John H.’s travel expenses for the SWANA IB meeting he attended. Also there will be a bill for the “Save the Date” postcard printing and mailing costs.
- C.** IB Representative’s Report and President’s Report: Nothing to report at this time. Kathy R. asked about the SWANA International meetings (recent emails sent to officers) and asked who attends these conference call meetings. John H. will attend but if not available he will email other officers to find an alternate.

**5. COMMITTEE REPORTS:**

- A.** Fall Conference: The annual SWANA/KDHE Solid Waste Management Conference is scheduled for November 19<sup>th</sup> - 20<sup>th</sup> at the Manhattan Hilton Garden Inn Hotel and Conference Center. Jack C. distributed options for vendor layouts and a draft of the vendor brochure/registration form. Jack C. and Dennis D. are working on speakers (keynote confirmation: Secretary of KDHE). Jack C. mentioned he asked the Riley County for admin staff to help with the conference registration table. The board discussed the consensus from the last board meeting that the Rolling Meadows landfill would be too far to drive to for the tour. Other tour site possibilities (ideas: Fort Riley recycling - Kathy R. will contact). John H. stated the “Save the Date” card would be mailed out soon.

There was also a conversation about the 2015 SWANA/KDHE Solid Waste Management Conference in Dodge City. John H. said our conference is still on the hotel and conference center's schedule but they need a signed contract soon. The room rate is \$109 per night. John H. suggested we visit the hotel and conference center in Dodge City soon and check out their food (possible weekend trip?).

The four officers John H., Kent S., Mike T. and Kathy R. each received a large packet of WASTECON registration brochures in the mail to distribute. John H. will contact SWANA International and see if we can return these brochures (too many for Kansas).

- B.** Education/Training: Darren G. found an instructor, Joe Williams, for the training course, Managing Integrated Solid Waste Management Systems. The instructor charges \$2,500 and our SWANA Chapter would need to pay for his hotel room as well. Darren G. is contacting SWANA to ask about the training course and test fees. The board agreed to offer the training in conjunction with the 2014 SWANA/KDHE Solid Waste Management Conference in Manhattan in November if there is a minimum of 10 participants (maximum of 20). The board will need to decide soon how much to charge participants for the training. As a reminder, Kathy R. will email the board information from last year's MOLO training and registration details.
- C.** Membership/Round Tables: Jeff B. mentioned the Kansas SWANA solid waste roundtable meeting in Dodge City on June 12<sup>th</sup> was a success. There were a total of 18 participants. A couple items from the roundtable discussion which Jeff B. wanted to bring to the board's attention were: 1. possibility of presenter at KAC conference (Jeff will follow up with more information) and 2. SWANA information sharing network idea. The board discussed that KDHE tried this previously but it wasn't used much.
- D.** Awards: No update.
- E.** Newsletter/Website: Kathy R. is working on the newsletter and updating the website.
- F.** Scholarship: John H. reminded the board that Levi Sedlock's application was submitted to SWANA International.
- G.** SWANA Truck Road-E-O: Kent S. mentioned for discussion the possibility of not scheduling a Road-E-O next year or combining efforts with the Missouri Chapter of SWANA (will follow up). No decision was made.

**6. OLD BUSINESS:**

No update on the By-Laws. No other old business.

**7. NEW BUSINESS:**

No new business.

**8. NEXT MEETING:**

The next board meeting will be in McPherson on July 23<sup>rd</sup> at 10:30 am.

**9. ADJOURNMENT:**

Jeff B. moved to adjourn at 11:55 AM. Larry J. seconded the motion. All voted in favor.

*Submitted to the Board by: Kathy Richardson, Director on 7/23/14  
Kansas Sunflower Chapter, SWANA*