

**MINUTES**  
**Kansas “Sunflower Chapter”**  
**Solid Waste Association of North America**  
**Board Meeting**

**Date:** August 2, 2012

**Place:** City/County Building  
Room 201A  
Salina, Kansas

**Those participating:**

Mike Fraser, President\*

Mike Kukuk, IB Rep\*

Kathy Richardson, Director\*

\* Denotes those in attendance.

John Hawk, V. President

Darren Gilbert, Director\*

Jeff Beyer, Director\*

Bill Ridge, Secretary\*

Mike Tabor, Treasurer\*

Jack Chappelle, member\*

**1. CALL TO ORDER**

The meeting was called to order by Mike F. at 10:43 AM.

**2. OFFICERS REPORTS**

**A. Secretary’s Report:**

- a. Minutes of June 14, 2012 were presented by Bill R. Motion to approve minutes with corrections was made by Mike K. Motion was seconded by Mike T. Motion passed with all voting in favor.

**B. Treasurer’s Report:**

- a. Financial Report: Mike T. reported that we had a bank balance of \$47,841.74 as of June 29, 2012.
- b. “Not for Profit Report” charge of \$40 for renewal was presented and approved.
- c. Held discussion of investing funds. No conclusion was obtained.

**C. IB Representative:**

- a. National/State Legislative Issues—Mike K. reported there will be upcoming conference calls from both region 3 and Membership in the very near future.
- b. There will be some future changes for the chapter to obtain insurance both D&O and Liability. National is working to find appropriate insurance at a reasonable price. It could be approximately \$700/year for \$1, 000,000 coverage and less for less coverage. They are going arrive at a cost per chapter at WASTECON. A discussion was held on the amount of coverage that we should carry. It was the consensus of the board that amount should be \$1,000,000.
- c. A discussion the topic at National meeting for SWANA to recommend the use of Full Cost Accounting for Municipal Solid Waste Systems was discussed at this meeting. While it was an accepted method of accounting it was it was not the role of SWANA to recommend or specify accounting methods.
- d. Membership on a national level has fallen back to the 2008 level. We are starting to rebuild at this time.

- D. President:** Mike F. reported that we have Board election for 2012-2013 coming soon. The two Board members that still have one year term remaining are Kathy R. and Darren G. The rest of the Board and officers are up for election. The ballot needs to be submitted to the membership 60 days prior to our Annual meeting (9/7/12).

### 3. COMMITTEE REPORTS

**A. Training/Education:** Mike T. has been reviewing schedules of various E-courses. It schedules are not far enough in advance to adequately plan an event. He is getting more schedules to put together a successful event. We need to be plan six months in advance if possible.

**B. Membership/Round Tables:**

a. Our chapter membership stands at 87 (as of 8/1/12) our goal for 2012 was set at 100. We need to continue to think how we can meet this goal.

b. Our next Round Table Events:

1. The Junction City event had twenty attendees and was on legislative issues.
2. The Emporia Roundtable had an emphasis on landfills. Had 22 attendees.
3. The Colby event will be September 20<sup>th</sup>. The topic is yet to be determined. We need topics for a theme.

**C. Website/Newsletter:** Kathy reported that the chapter newsletter was set to go out in September with information on conference included.

- a. Kathy indicated that she was researching information from other chapter on how advertising was being handled.
- b. The contract with 2 Computer Chicks has been signed. We should be moving forward on update of website.

**D. Scholarship:** Bill R. reported that our candidate was not selected as a National Winner. Competition was stated to be very competitive this year. It was suggested that we expand the program to include those members that want to take SWANA training. We need to select a sub-committee to work out the details and come up with a draft for action

**E Road-E-O:** Nothing to report.

**F. Audit Committee:** Nothing to report.

**G. Awards Committee:** Nothing to report.

### 4. OLD BUSINESS:

**Conference Planning:**

Hotel Logistics: This item seems to under control at this time. Mike F. presented the costs of the meals as John H. set as done in past. The costs are going to be

Registration: Registrations forms to be sent in September including vendors.

Topics and speakers: Jack C. handed out a draft of speakers with 15 slots on Thursday. We had a discussion on having more technical sessions in place of some of the tours on Wednesday.

Vendors and Sponsorship: Mike T. and Darren G. are working on brochures and finalizing list of vendors.

Tours: It was decided that we would plan on two extra sessions and have a landfill tour (with buses) after and prior to annual meeting.

### 5. NEW BUSINESS: None at this time

### 6. NEXT MEETING

The next meeting will be held at room #108 of the Colby College Building in Colby, KS on September 20, at 10:30 AM.

### 7. ADJOURNMENT

Jeff B. moved that the meeting be adjourned. Mike K. – seconded the motion. All voted in favor. The meeting was adjourned at 12:54 PM.

Submitted to the Board by: \_\_\_\_\_ Signed \_\_\_\_\_ 9/10/12  
 William Ridge, Secretary Date  
 Kansas Sunflower Chapter, SWANA