

MINUTES
Kansas “Sunflower Chapter”
Solid Waste Association of North America
Board Meeting

Date: February 4, 2010

Place: McPherson Area Solid Waste Utility
 1431 17th Avenue
 McPherson, Kansas

John Hawk, President *
 Mark Witt, Treasurer*
 Jeff Beyer, Director

Mike Kukuk, V. President/ IB Rep #
 Mile Fraser, Director*
 Darren Gilbert, Director*

Bill Ridge, Secretary *
 Mike Tabor, Director *

* indicates those in attendance.

indicates those in attendance via Teleconference

Attendance: 7 board members, 0 members; 0 non-members

1. **CALL TO ORDER**

The meeting was called to order by John H. at 10:38 AM.
 John welcomed our new member, Darren.

2. **OFFICERS REPORTS**

A. Secretary’s Report: Bill R. presented the minute for the last four meetings; July 16, October 2, November 4, and January 14. The Annual meeting requires approval by the chapter membership. The November and the January meetings are annual meetings and were not acted on at this time. We considered the July and October meetings. Mike T. made a motion to accept minutes for the July meeting. Mark W. seconded motion. All approved. Minutes were approved. Mike T. made a motion to accept the October minutes. John H. seconded the motion. All voted in favor. Minutes were approved.

Bill also reported that the Annual Progress Report for FY2009 has been completed and sent to International via e-mail and will follow with a hard copy.

B. Treasurer’s Report: Mark W. reported that as of February 3rd, our bank balance was \$31,358.37. We have one outstanding check #1258 for \$225 to City of Winfield for Road-E-O registration.

The Conference had revenues of \$27,760 with expenses of \$14,912.09 (w/o tour buses).

Mark stated that we had received a “Miscellaneous Form 1099” from KDHE. The state says that we are not a tax exempt organization. He will contact SWANA National as to our tax status.

We had a discussion on the need for an audit committee to back-up and support the treasurer because of the increase revenues and responsibilities of an annual conference. It was well received including Mark W. and was stated that a report of the Audit Committee at the Annual Members meeting would be appropriate.

C. IB Representative: Mike K. reported that the next meeting will be in April. There will be two conference telephone calls in March. There is not too much new at this time.

D. President: John H. reported that he is looking forward to serving as president. He has received an invitation to serve as moderator at the Nebraska Conference on April 7th&8th. He plans to do so. He also is considering attending the Oklahoma Conference on February 24th&25th.

3. COMMITTEE REPORTS

- A. **Road-E-O:** May 8th is the date at Olathe. Kent S. needs the current mailing list of chapter members. Nicole would send the list to Kent for Mike K. We have approved a budget of \$3,000 for this event.
- B. **Training:** Mark W. had a request from an individual interested in higher level of training than offered a past conference, maybe even MOLO training.
- C. **Legislative:** John H. did not have anything new to report. It was reported that the Greenhouse Gas (Methane) emission would apply to closed landfills as well as active. There will be a session on this topic presented at the "WORKS" conference.
- D. **Membership:** Mike F. reported that the next Roundtable event would be in Olathe on March 10th. The other two Roundtables are scheduled for Liberal on June 17th and Winfield on September 23rd. Two of these sites are repeating from earlier as we have completed our first round of coverage of the state.

4. OLD BUSINESS

Review of the Conference; John H. handed out an attendee critique. It was very positive. The lighting in the vendor area needed to be better. We have received all revenue except from one vendor and we will be requesting it. We may want to plan on longer session (45 minutes) next year.

5. NEW BUSINESS

John H. asked for goals for our chapter for this year. The ones listed were as follows:

1. Continue to hold the three Roundtable Events across the state.
2. Oversee the Annual State-wide Conference.
3. Name a Conference Committee which the chairman (co-chairmen) would be board members. The committee would comprise members from our membership.
4. Named Mike T. as the Conference Committee chairman.
5. Truck Road-E-O to be held on May 8th in Olathe.

We had discussion on a Board support person. Do we need a director or a secretary?

How much time would we require? Is this person required to attend board meetings?

We decided at this time if the tasks are divided up among Committee members with the support of the Board with the help of their support people it could be handled. The need for a support person would be determined at a later date.

We proceeded with some planning for the 2010 Conference.

1. Location: Mike F. stated that Salina did do a lot for the conference and to return the next year would mean; tours would be same, assignments behind the scenes gets a little old hence not as good. We did identify some features of a location. They are:
 - a. Central location
 - b. Vendor access
 - c. Facilities for tours
 - d. Capable to handle various tracts.

It was suggested to consider Hutchinson.

2. Speaker and topics were deferred to a later time.

We did discuss chapter scholarships. Bill R. and Mike F. will get together on this subject.

OTHER ITEMS:

We discussed the following briefly:

- 1. Having a set procedure for the paying of chapter bills.
- 2. Follow through with an Audit Committee.
- 3. Scholarship advertisement—May 1st for Chapter and June 1st for National.
- 4. Committees – selection when possible should involve members beyond the Board in order to increase participation. We need to suggest of members for the conference committee.

6. Next Meeting

The next meeting was set to be on March 10th at Olathe prior to the Roundtable at 10:30 AM.

7. Adjournment

Mike T. moved that the meeting be adjourned. Mark W. – seconded the motion. All voted in favor. The meeting was adjourned at 12:18 PM.

Submitted to the Board by: Signed 3/8/10
William Ridge, Secretary *Date*
Kansas Sunflower Chapter, SWANA