

**MINUTES**  
**Kansas “Sunflower Chapter”**  
**Solid Waste Association of North America**

**Date:** March 26, 2009

**Place:** “WORKS” Conference  
 Bethany College  
 Levin Room  
 Lindsborg, Kansas

Mike Kukuk, President/IB Rep *	Mike Tabor, V. President*	Bill Ridge, Secretary *
Mark Witt, Treasurer*	Mike Fraser, Director *	Dennis Degner, Director*
John Hawk, Director *	Kent Seyfried, Director/Road-E-O*	

\* indicates those in attendance.

**1. CALL TO ORDER**

The meeting was called to order by Mike K. at 10:31 AM.

**2. OFFICERS REPORTS**

- a. Secretary:** Bill R. presented copies of the minutes of the last meeting on February 19, 2009 for review. John H. made a motion to accept the minutes as written. Dennis D. seconded the motion. All voted in favor of motion.

The remaining officer’s reports were postponed in order to have more time for conference planning.

**3. COMMITTEE REPORTS**

- a. Training:** Mike K. handed out a rough draft of a proposed schedule (timeline) involving each group and their activities. Dennis will send out costs needed to set fees. Each groups needs to get theirs costs back to Dennis as soon as possible (by 4/3/09). He will enter these costs into a spreadsheet to be able to come up with the fees.

The work book will be setup on a 3 slide/page with a binder and the CD will be the same. Either would be available to the registrant.

It was suggested that we include a presentation on how to handle high winds at a landfill. It may even be how to develop a procedure for unexpected weather conditions. Mark W. stated that he would lead this session.

The timeline looks good in general each area leader will need to review. The checks and registrations will come together and are to be sent to Mark W.

The tentative schedules and speakers were discussed. We would like to review schedule on 4/3/09.

We discussed the number of tracts. The discussion went from three (Landfills, Transfer Station, and Haulers) to having two (Landfill-MSW, Small Arid, C&D; Transfer Station/Hauler). The facility will handle up to three tracts.

We discussed various topics. Mark W. volunteered to contact some Small Arid Landfill people for topics of interest. Mike K. asked that suggested topic be submitted to him by 4/3/09.

We discussed the “Save the Date” mail out card. Mike K. will send an example to both Dennis D. for mail out and to Mike T. to get it placed on web site.

All suggestions are to be sent to Mike K.

Mike F. handed out information on planning and Hotel arrangements. The information was for 100-120 attendees. This includes approximately 20-venders and 80-overnight guests. The services costs will be based on dollars spent for food. The vendor’s locations are to be determined.

Mike F. will need to have a contract signed with the Hotel. Kent S. made a motion that Mike F. be given authorization to sign contract for chapter. John H. seconded the motion. All voted in favor.

The remaining committee reports were postponed in order to have more time for conference planning.

**4. Other Business**

The scholarship award committee was listed as Mike F., Dennis D. and Bill R. Dennis stated that he would not be able to serve in that capacity. Mark W. volunteered to take that position.

**5. Next Meeting**

The next meeting will be conducted by conference call, which Mike K. will set-up in the next 30 days

**6. Adjournment**

Mark W. moved that the meeting be adjourned. Dennis D. seconded the motion. All voted in favor. The meeting was adjourned at 12:14 PM.

Submitted to the Board by: Signed \_\_\_\_\_ 5/18/09 \_\_\_\_\_  
William Ridge, Secretary Date  
Kansas Sunflower Chapter, SWANA